



# Application for an under 16 Pass

Please complete using BLACK or BLUE INK and BLOCK CAPITALS.

Please attach a recent passport size photo here. No hats, sunglasses or app filters please.

Please Note: We aim to despatch your pass within 25 days of receiving your completed application form. We'll send your pass by 2nd Class post. To apply online go to [www.travellancashire.com](http://www.travellancashire.com)

Forename(s)

Surname

Date of Birth

Address

Postcode

Email

**Proof of Age** (please provide one of the below)

**Passport copy & number**

At the bottom of your passport photo page there are two lines containing chevrons (>>). We require the first 28 characters from the bottom line.

**Other proof of age** If you can't provide a driver's licence or passport number, please enclose a copy\* of some other official document that tells us your date of birth.

**What do you want us to do?** (please tick one box)

**Issue a Travellancashire pass, my child has never had one before, I enclose proof of my child's age\* and a cheque/postal order for £10**

**Replace a Travellancashire pass, it's lost or broken and I enclose a cheque/postal order for £9 (made out to LPTE)**

\*Photocopies only. Do not enclose originals.

(no photo required)

**Payment by Card, please turn over.**

**Other (please state)**

**Declaration:** I confirm that to the best of my knowledge the information on this application is true and complete. I understand that in the event of this pass being lost, there will be a charge to replace it.

**Signature**

**Date**

Parent/guardian's signature if applying on behalf of a person under 16 years of age.

**Post your completed form to LPTE:**

Lancashire Passenger Transport Executive, Blackpool Enterprise Centre, Lytham Road Blackpool FY4 1EW

When you apply for a pass, the legal basis for us to process your personal data is public task/legal obligation. We must keep the data for the duration of the pass in order for us to manage any issues with that pass. We will only keep data for 3 months after a pass has expired. We may contact you by email, post or telephone in relation to your pass.

If you would like to receive our newsletter and participate in our marketing and survey campaigns for the purpose of improving our services to you or to notify you of changes to service and ticket pricing, please tick the box below and provide your email address.

email \_\_\_\_\_

A copy of the latest travellancashire Travel privacy statement can be found at [travellancashire.com](http://travellancashire.com) or a paper copy can be viewed at any customer service desk at our interchanges.

## Conditions of Issue for Concessionary Passes

- 1 Concessionary Passes are valid within Lancashire and certain adjoining areas for travel on local bus and tram services as specified in the individual leaflets for each pass type.
- 2 Passes are valid up to notified county boundary points. Information about the boundary points for specific bus and tram routes can be found online at [www.travellancashire.com](http://www.travellancashire.com) . Journeys or parts of journeys beyond the boundary points can only be made on payment of a separate fare.
- 3 Concessionary passes are not transferable and can only be used by the person whose photograph is shown on the pass.
- 4 The Transport Executive reserves the right to make a charge to cover the costs of issuing replacement passes.
- 5 Concessionary passes must be shown for each journey made. They must be scanned on an electronic reader or produced for inspection when required by any authorised employee of the Transport Executive or of the operator concerned.
- 6 Passes must not leave the possession of the holder and are not valid if altered, defaced or tampered with in any way. The Transport Executive reserves the right to confiscate or cancel any concessionary pass that is being misused or where the terms and conditions have been breached. The Transport Executive also reserves the right to refuse the reissue of a pass.
- 7 Passengers using concessionary passes are carried subject to Public Service Vehicle regulations, local bye-laws, and the conditions of carriage of the individual operator whose service is being used at the time. Rail passengers are carried subject to the National Conditions of Carriage.
- 8 Concessionary passes remain the property of the Transport Executive, which reserves the right to withdraw or cancel them at its discretion.
- 9 Customers are expected to take reasonable care of their concessionary pass by ensuring that their pass is not bent, scratched, cracked or otherwise damaged. The Transport Executive will not provide a refund or replace products loaded on to concessionary passes that do not work due to deliberate or accidental damage.
- 10 Possession of a concessionary pass does not give the holder priority over other passengers in the queue, on the bus platform, at the tram stop.
- 11 Concessionary pass holders must ensure that the personal details on their passes are kept up to date.
- 12 The Transport Executive reserves the right to alter prices and conditions of use at any time.
- 13 Loss or theft of the pass should be reported immediately to the Transport Executive.
- 14 Details correct as of July 2021.

### Credit Card Information:

Card Holders Name: \_\_\_\_\_

Card Number:

Expiry Date: \_\_\_\_/\_\_\_\_ Card Holders Postcode: \_\_\_\_\_ (From Credit Card Billing Address)

CVC Number: \_\_\_\_\_ (Found on back of your card)

I \_\_\_\_\_, authorize Lancashire Passenger Transport Executive to charge my credit card above for the agreed-upon purchases. I understand that my information will be destroyed after used.

\_\_\_\_\_  
Customer signature

\_\_\_\_\_  
Date